LANE CLOSURE REQUIREMENTS AND PROCEDURES

1.0 General

Lane Closure Request(s) (LCRs) shall be submitted in accordance with the procedures and requirements set forth herein. Failure to comply with any requirement of this document may result in denial of the LCR. In the event an LCR is denied due to the Contractor's failure to comply with these requirements, the Contractor shall be responsible for rescheduling any affected or related activities at no additional cost or expense to the Greater Miami Expressway Agency (GMX). Such denial shall not constitute grounds for an extension of Contract Time.

The Contractor shall be responsible for registering and maintaining an active account with the GMX Lane Closure Hub (GMX Lane Closure Hub) for the purpose of submitting all LCRs. The GMX Lane Closure Hub is the designated system for requesting, reviewing, processing, and approving lane closures associated with construction, maintenance, and other activities on the GMX system.

Each LCR shall be prepared by the Contractor and submitted through the GMX Lane Closure Hub to GMX, or GMX's designated representative, for review and approval. The Contractor shall obtain prior approval from GMX for all personnel authorized to prepare and submit LCRs on the Contractor's behalf. The Contractor shall ensure that all authorized personnel are familiar with and comply with the requirements and procedures established for the GMX Lane Closure Hub.

Blanket LCRs covering multiple locations, work activities, or extended periods of time shall not be permitted or approved. The Contractor shall submit an LCR only after all labor, materials, equipment, access, permits, and other resources necessary to perform and complete the applicable work have been secured and are reasonably available. Each LCR shall be limited to the specific location(s), work activities, and duration for which the request is made and shall include reasonable time contingencies to account for foreseeable delays and unforeseen conditions, such as adverse weather, that may affect completion of the work.

Submission of an LCR shall not constitute approval or entitlement to the requested lane closure, additional time, or an extension of Contract Time. Approval of an LCR shall be subject to GMX's review and approval and shall be based on the circumstances, information, and supporting justification provided by the Contractor. The Contractor shall remain responsible for planning and coordinating its work activities to minimize impacts to traffic and to maintain compliance with all applicable Contract requirements.

2.0 Lane Closure Availability

Lane closure times shall be subject to review and approval by the GMX Engineer or the Engineer's designated representative. Lane closure availability and allowable work hours may vary based on the specific location and operational conditions, including, but not limited to, proximity to tolling points, traffic volumes, existing lane closures, ongoing or scheduled construction activities, maintenance activities, holidays, special events, emergency conditions, and other operational, traffic, or safety considerations that may affect the GMX system.

At a minimum, the Contractor shall anticipate the following lane closure availability windows for planning and scheduling purposes:

SR 878, SR 874, SR 924, and SR 112: Single-lane closures may be scheduled during the following periods:

- **9:00 AM to 3:30 PM, Monday through Friday;**
- **10:00 PM to 5:30 AM, Sunday through Thursday;**
- **5:30 AM to 5:30 PM, Saturday;** and
- **5:30 AM to 10:00 PM, Sunday.**

SR 836: Single-lane closures may be scheduled during the following period:

- **11:00 PM to 5:30 AM, Sunday through Thursday.**

Full ramp closures, full roadway closures, or multiple-lane closures on all GMX roadways: Such closures may be considered between **11:00 PM and 5:30 AM**, subject to the specific location, traffic conditions, and approval by the GMX Engineer or designated representative.

The foregoing time periods represent anticipated availability windows for lane closures and shall not be construed as guaranteed closure periods or as authorization to implement a lane closure without prior approval. The Contractor shall be responsible for incorporating all applicable lane closure restrictions and approval requirements into its work plan and schedule. Any work requiring a lane closure shall be scheduled to accommodate the approved closure period and shall not commence or continue beyond the authorized closure period without prior approval from the GMX Engineer or designated representative.

3.0 LCR Submission Requirements

All Lane Closure Requests (LCRs) shall be completed and submitted electronically through the GMX Lane Closure Hub (GMX Lane Closure Hub). Each LCR shall be prepared and submitted by the Contractor's Work Traffic Supervisor or Responsible Professional Engineer, as applicable.

The Contractor shall submit each LCR in a clear, complete, and accurate manner. All required information, plans, exhibits, and supporting documentation shall be provided in sufficient detail to permit timely and thorough review by GMX and its designated reviewers and approvers.

Each LCR shall include, at a minimum, the following information, as applicable:

- **Work Type:** Construction, maintenance, emergency work, or other applicable activity.
- **Project Number.**
- **Work Description:** A clear and concise description of the proposed work.
- **FDOT Standard Index Number,** as applicable.

- **Location:** County, roadway number, city, direction of travel, location type, and specific closure location.
- **Closure Location:** The Contractor shall use the map functionality within the LC Hub to accurately identify and delineate the proposed closure location.
- **Type of Closure:** Partial, full, shoulder, ramp, multiple-lane, or other applicable closure type.
- **Total Number of Existing Lanes.**
- **Number of Lanes to be Closed.**
- **Closure Period:** Requested closure date(s), start time, and end time.
- **Requesting Company and Authorized Representative:** Name of the Contractor or requesting company and the name and contact information of the Work Traffic Supervisor or Responsible Professional Engineer responsible for submitting the LCR.
- **Attachments and Supporting Documentation:** As applicable, including approved detour plans, Traffic Control Plans, Maintenance of Traffic (MOT) plans, permits, exhibits, or other documentation required to support the request.

The Contractor shall ensure that all information submitted with an LCR is accurate, current, and consistent with the proposed work activities and applicable approved project documents.

The Contractor shall allow sufficient time for the preparation and submission of each LCR and for all subsequent review, revision, coordination, and approval activities. An LCR shall be submitted to GMX through the GMX Lane Closure Hub no later than **two (2) weeks prior to the week in which the requested lane closure is scheduled**.

LCRs received after the applicable submission deadline shall not be considered for inclusion in the next scheduled GMX Weekly Traffic Advisory and may be deferred to a subsequent Traffic Advisory cycle. The Contractor shall be solely responsible for timely submission of LCRs and shall account for all applicable processing and review periods when planning and scheduling its work.

4.0 LCR Review, Coordination, and Approval

Upon receipt of an LCR, GMX and its designated reviewers shall review the request for completeness, accuracy, operational impacts, potential conflicts, and compliance with applicable requirements.

GMX, or its designated representative, may require the Contractor to provide additional information, clarification, supporting documentation, or revisions as necessary to complete the review. If an LCR is incomplete, inaccurate, inconsistent, or unclear, GMX may return the LCR to the Contractor for correction and resubmission. The Contractor shall promptly address all requested revisions and resubmit the LCR through the LC Hub. Delays resulting from incomplete, inaccurate, or deficient information submitted by the Contractor shall not constitute grounds for an extension of Contract Time.

The LC Hub includes functionality for identifying and managing scheduled local events. Such events are visible to Requesters, Reviewers, and Approvers during the creation and review of LCRs. Event Managers are responsible for adding, modifying, and removing events within the LC Hub. The Contractor shall review applicable events displayed in the LC Hub and shall consider potential conflicts between proposed lane closure dates and scheduled local events when preparing an LCR. Identification of an event within the LC Hub does not relieve the Contractor of its responsibility to identify, coordinate, and account for potential impacts to the requested lane closure.

The GMX Communications and Marketing Manager shall compile approved lane closures systemwide and coordinate them for potential conflicts with the GMX Operations and Maintenance Manager, GMX Chief Engineer, and/or the GEC Deputy Program Director. Such coordination may include consideration of lane closures and construction or maintenance activities associated with adjacent projects being performed by other agencies or entities.

Following completion of the applicable review and coordination, the GMX Weekly Traffic Advisory shall be distributed on Friday afternoon and shall identify approved lane closures scheduled for the upcoming seven (7) Calendar Day period, beginning Sunday and continuing through the following Saturday, inclusive.

Traffic Advisories may be issued on an expedited or emergency basis for emergency construction, maintenance, operational, or other activities when determined necessary by GMX. Such Traffic Advisories shall be issued at GMX's sole discretion and shall not establish a precedent or entitlement for expedited processing of future LCRs.

Lane closure requests submitted by partner agencies, including the Florida Department of Transportation (FDOT), and requests associated with maintenance activities shall be submitted to the GMX Operations and Maintenance Manager for review and approval in accordance with the procedures established herein.

Submission of an LCR, completion of the review process, or inclusion of a requested lane closure in the GMX Weekly Traffic Advisory shall not, by itself, authorize the Contractor to implement the lane closure. The Contractor shall obtain all required approvals prior to implementing the lane closure and shall comply with the approved LCR, including the approved location, closure type, date, and time. Any deviation from an approved LCR shall require prior approval from the GMX Engineer or designated representative.

5.0 GMX Contacts:

Operations and Maintenance Manager:	Carlos Torres 305-637-3277, ext. 2142 ctorres@gmx-way.com
Chief Engineer:	Andres Berisiartu, P.E. 305-637-3277, ext. 2115 aberisiartu@gmx-way.com

ATTACHMENT 1

LANE CLOSURE REQUIREMENTS AND PROCEDURES



https://lchub.gmx-way.com/login