



MIAMI-DADE EXPRESSWAY AUTHORITY PUBLIC RECORDS POLICY

PURPOSE

It is the policy of the Miami-Dade Expressway Authority (“MDX”) to comply with the Florida Public Records Law as enacted in Florida Statutes, Chapter 119.

SPECIFIC REQUIREMENTS

All public records requests will be handled in an expeditious manner and consistent with the laws of the State of Florida.

Pursuant to Chapter 119, payment may be required before satisfying a public records request. MDX will make every effort to keep costs at a minimum and will direct requestor, when feasible, to publicly available resources to avoid expenses. Costs will be involved if the request is “extensive in nature” which will include, in addition to the actual cost of duplication, a service charge for clerical services. “Extensive in nature” would be a time commitment in excess of 15 minutes to locate, complete a compliance review, copy and the requested information, if copies are requested. Additionally, any request that utilizes an extensive use of information technology resources or supervisory assistance by MDX records personnel and/or both will be deemed “extensive in nature.”

This Policy shall be effective on the date on which it is adopted by the Governing Board and at such time this Policy rescinds all prior policies relating to Public Records.

Adopted by the Governing Board on the 21st day of April 2015.