GREATER MIAMI EXPRESSWAY

INVITATION TO BID (ITB)

GMX PROCUREMENT/CONTRACT NO.:
<u>ITB-XX-XX</u>

GMX PROJECT/SERVICE TITLE:
<u>XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXX</u>

MAINTENANCE AGREEMENT
(IN SUBSTANTIAL FORM)

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THIS AGREEMENT ("Agreement" or "Contract"), is made and entered into as of this _____ day of _____, 20___ (the "Effective Date"), by and between the ***Greater Miami Expressway Agency*** (the "Agency" or "GMX"), a body politic and corporate, a public instrumentality and an agency of the State of Florida, existing under Florida Statutes Chapter 348, Part I, as amended, acting by and through its Governing Board, and _____, (the "Contractor"), a _____ corporation located at _____ and duly authorized to conduct business in the State of Florida, Federal I.D. No. _____ (collectively, referred to herein as the "Parties" to this Agreement).

WITNESSETH:

WHEREAS, pursuant to ***GMX Procurement/Contract No.:*** _____**,** GMX competitively procured for all Services necessary to complete its maintenance services for _____ (the "Services and/or Work")***;***

WHEREAS, there exists on the GMX system _____ needs as described in _____ attached hereto and incorporated herein; and

WHEREAS, GMX now desires to enter into an Agreement with the Contractor.

NOW, THEREFORE in consideration of the mutual understandings and covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. RECITALS

The foregoing recitals are true and correct and are incorporated herein by reference.

2. SCOPE OF SERVICES

GMX hereby retains the Contractor to provide the Services as described in _____ attached hereto and incorporated by reference herein.

The Contractor shall, for the consideration herein mentioned and at its cost and expense, do all the Services and furnish all the materials, equipment, supplies and labor necessary to perform this Agreement and the associated Services, in the manner and to the full extent as set forth in the Contract Documents and under security as set forth in the attached Contract Bond, all of which are hereby adopted and made part of this Agreement and incorporated by reference herein.

The Agreement shall be performed to the satisfaction of the duly authorized representatives of GMX, who shall have at all times full opportunity to inspect the Materials furnished and the Services performed pursuant to the Contract Documents.

At its sole option, GMX may elect to have any of the Services performed by other contractors or by GMX staff.

The Contractor shall cooperate and work with GMX and/or other contractors to ensure the best interest of GMX in the delivery of the Work.

The Contractor and GMX mutually agree to furnish, each to the other, the respective service, information, and items as described in the Contract Documents.

3. PAYMENT TO CONTRACTOR

GMX will compensate the Contractor for the Services in accordance with _____ attached hereto and incorporated herein.

4. TERM OF THE AGREEMENT AND COMMENCEMENT OF SERVICES

Subject to the termination provisions set forth herein the duration of this Agreement shall be _____ ("Initial Term") from the Notice to Proceed. At its sole discretion and subject to the Contractor receiving no less than an "Excellent" rating in the final Contract Performance Evaluation for the last year of the Initial Term, GMX may renew the term of the Agreement for an additional optional_____ year renewals ("Renewal Term").

If a Work Order is ongoing at the end of the term of the Agreement, GMX, at its sole discretion, may extend the term of the Work Order until the Work is completed. If the Contractor fails to complete the Work in accordance with the Contract Documents, the Contractor shall pay GMX liquidated damages as detailed in the ***General Specifications for Construction.***

The Optional Terms, if applicable, shall be subject to all the terms and conditions of the Contract Documents, including but not limited to the termination provisions set forth in this Agreement and the prices included in the Bid Tabulation Sheet.

GMX will issue the Contractor a Notice to Proceed authorizing commencement of the Services after the Effective Date of the Agreement.

5. TERMS AND CONDITIONS

With respect to the Services under this Agreement, the Contractor agrees it shall meet all terms and conditions included in the Contract Documents. This provision includes, but is not limited to, the Contractor, Subcontractor(s) and their personnel who shall be properly prequalified, licensed, certified, and/or registered throughout the term of the Agreement by the appropriate governmental authority, including certification for Small Business and/or Local Business as may be applicable to meet the requirements of the Contract Documents and to perform the Services.

6. CONTRACT BOND

With respect to the Services under this Agreement, the Contractor agrees it shall satisfy the Contract Bond requirements, as provided in the ***General Specifications for Construction***, and the Contract Bond, which are attached hereto and incorporated herein.

7. SMALL BUSINESS PARTICIPATION REQUIREMENT

The Contractor agrees to meet the committed ***(XX%)*** Small Business Participation Requirement for this Agreement (the "SB Participation Requirement") in the manner outlined in the *Small Business and/or Local Business Participation Statement(s)* and *Subcontractor/Subconsultant Utilization Report* as approved by GMX and attached hereto and incorporated herein.

The Contractor also agrees that it is bound by the provisions in the *Small Business Participation Policy*, as amended, and the ***General Specifications for Construction*** both of which are incorporated herein and made a part hereof.

8. LOCAL BUSINESS PARTICIPATION REQUIREMENT

The Contractor agrees to meet the committed ***(XX%)*** Local Business Participation Requirement for this Agreement (the "LB Participation Requirement") in the manner outlined in the *Small Business and/or Local Business Participation Statement(s)* and *Subcontractor/Subconsultant Utilization Report* as approved by GMX and attached hereto and incorporated herein.

The Contractor also agrees that it is bound by the provisions in the *Local Business Participation Policy*, as amended, and the ***General Specifications for Construction*** both of which are incorporated herein and made a part hereof.

9. INDEMNIFICATION

The Contractor agrees to meet the Indemnification requirements as detailed in the section of the ***General Specifications for Construction*** entitled *Indemnification.*

10. INSURANCE

The Contractor shall furnish to GMX prior to the commencement of any Work under this Agreement, certificate(s) of insurance as required by the Contract Documents. Required insurance types and limits are contained in the Contract Documents and attached hereto and incorporated herein.

If insurance coverage is scheduled to expire during the Term of the Agreement, the Contractor shall be responsible for submitting insurance certificates to GMX before such expiration that evidence of renewal or replacement of the expiring coverage(s).

In the event that expired coverage(s) are not replaced with new or renewed coverage(s) that cover the Term of the Agreement., GMX shall suspend this Agreement and all Services associated with this Agreement until certificates evidencing the replacement or renewed coverage(s) are received by GMX; provided however, that this suspension period shall not exceed ten (10) Calendar Days, as determined solely by GMX (the "Suspension Period").

At the end of the Suspension Period, GMX may, at its sole and absolute discretion, terminate the Agreement for cause, as described in the section ***Default and Termination of Contract*** of the ***General Specifications for Construction.***

11. SOVEREIGN IMMUNITY

No provision of the Contract Documents, including this Agreement, shall be construed as a waiver of sovereign immunity by GMX.

12. INDEPENDENT CONTRACTOR

12.1 Acting as an Independent Contractor

The Contractor hereby declares that it is engaged in an independent business and agrees that in the performance of this Agreement it shall act as an independent Contractor and not as an employee of GMX. The Contractor has and hereby retains complete control to employ, compensate, and discharge all employees of the Contractor assisting in its performance hereunder.

The Contractor shall be fully responsible for Services performed under this Agreement, and all matters relating to payment of its employees, including compliance with Social Security, withholding tax, workers' compensation, immigration law, compliance and all other laws and regulations governing such matters.

The Contractor shall be responsible for its own acts and those of its agents, independent contractors, and employees during the term of this Agreement. Except as otherwise specifically provided, as an independent Contractor, the Contractor will be solely responsible for determining the means and methods for performing the Services described in the Contract Documents.

12.2 Full and Complete Payment

The payment made to the Contractor pursuant to the requirements of the Contract Amount shall be the full and complete compensation to which the Contractor is entitled. GMX shall not make any federal or state tax withholdings on behalf of the Contractor. GMX shall not be required to pay any workers' compensation insurance on behalf of the Contractor.

The Contractor agrees to indemnify GMX for any tax, retirement contribution, social security, overtime payment, or workers' compensation payment which GMX may be required to make on behalf of the Contractor or any employee, or independent contractor of the Contractor for Services provided under this Agreement.

12.3 No Authority to Act on GMX's Behalf

Except as GMX may specify in writing, the Contractor shall have no authority, express or implied, to act on behalf of GMX in any capacity whatsoever, as an agent or otherwise. The Contractor shall have no authority, express or implied, to bind GMX or its members, agents, or employees, to any obligation whatsoever, unless expressly provided in this Agreement.

13. CONTRACTOR, SUBCONTRACTORS, AND EMPLOYEES

The Contractor, Subcontractors, and their respective employees providing Services under this Agreement shall remain, at all times throughout the term of the Agreement, authorized to do business within the State of Florida.

Throughout the Agreement, the Contractor, Subcontractor (s) and their personnel shall be properly qualified, licensed, certified, and/or registered by the appropriate governmental authority, including Small Business and/or Local Business certifications, as may be applicable to meet the requirements of the Contract Documents and to perform the Services.

Changes in personnel and Subcontractors shall require prior written approval from GMX as further detailed herein.

The Contractor will use reasonable care in performing the Services and will have the utmost regard for acceptable standard and principles. The Contractor's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement

13.1 Contractor's Personnel

The Contractor shall maintain adequate, dedicated, qualified, reliable, and committed personnel for the performance of the Services. Such personnel must perform the Services, at a minimum, with a degree of care and skill common of the profession.

The Contractor warrants that it has not employed or retained any company or person other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or any other consideration monetary or non-monetary, contingent upon or resulting from the award or making of this Agreement. It is further understood and agreed that the term "fee" shall also include brokerage, and finder's fees, however denoted.

If the Contractor breaches or violates the above-mentioned provision, GMX shall have the right to deduct from the Work Order price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration or may in GMX's sole and absolute discretion pursue any other remedies available to GMX including termination of this Agreement.

13.2 Removal of Contractor's Personnel

If, in the opinion of GMX, any personnel assigned to the Agreement is not qualified to perform the Services or is insubordinate, disorderly, disruptive, or is detrimental to the progress of the Services, such person shall be immediately removed from the Agreement by the Contractor upon written request from GMX. Such person shall not be assigned to perform the Services under this Agreement again without the written permission of GMX.

Upon the removal of such person, the Contractor shall promptly provide an acceptable substitute at no additional cost to GMX. If the Contractor fails to immediately remove such person and provide an acceptable substitute, GMX may, at its sole discretion, withhold payments due or which may become due, or may terminate the Agreement.

The Contractor shall protect, indemnify, and hold harmless GMX, its agents, officers, directors, members, and employees from any and all claims, actions, or suits arising from such removal, discharge, or suspension of a Contractor employee based on the direction of GMX to remove from this Agreement.

13.3 Changes to Contractor's Personnel

For changes to personnel, the Contractor shall submit the following documentation for GMX's review and approval:

(1) *Personnel Change Request Form*

(2) A current resume;

(3) Documentation demonstrating the personnel possesses the required technical qualifications and experience to perform the Services for which being contracted; and

(4) Copy of certified payroll for the proposed personnel.

The Contractor shall ensure that GMX receives for approval a complete package, as described above, to the Contract Manager for concurrence not less than ten (10) Calendar Days prior to the proposed personnel commencement of the Services.

After the Contractor follows the steps described above, GMX shall review the submitted documentation and determine, at its sole discretion, whether or not to approve the personnel change. GMX approval shall be documented through the *Personnel Change Request Form*.

13.4 Subcontractors

The Contractor shall ensure that all subcontracts entered into with its Subcontractors grant GMX all of the rights and privileges of such subcontract, including but not limited to (so long as GMX is not in default of its obligations under this Agreement) GMX's right to secure materials or services from the Subcontractor which might be a part of the Subcontractor's work production.
All Subcontractors and their personnel shall be properly licensed, certified, and/or registered by the appropriate governmental authority, including Small Business and/or Local Business certifications, as may be applicable to meet the requirements of the Contract Documents and to perform the Services.

Upon request, the Contractor must furnish GMX with a copy of any subcontract related to the Services. Subcontracting any portion of the Services does not relieve the Contractor of its own responsibilities and liabilities under the Agreement. GMX recognizes a Subcontractor only in the capacity of an employee or agent of the Contractor, and GMX may require the Contractor to remove the Subcontractor as in the case of an employee of the Contractor.

13.5 Changes to Subcontractors

For changes to Subcontractors, the Contractor shall follow the same process as outlined in the section herein entitled *Request to Replace/Add Small Business*.

14. PROHIBITION ON ASSIGNMENT

The Contractor shall not subcontract, sell, assign, transfer, or otherwise dispose of the Agreement or any portion thereof or the rights or responsibilities therein, without written consent by GMX. The Contractor shall not assign or transfer the rights or responsibilities of any Services under this Agreement, to any person or firm other than the approved personnel and Subcontractors under this Agreement. The Contractor is hereby prohibited from assigning this Agreement without the express prior written consent of GMX, which consent may be withheld at GMX's sole and absolute discretion.

15. CHANGES IN THE SERVICES

Before making any additions or deletions to the Services and before undertaking any changes or revisions to such Services, the Parties shall negotiate any necessary cost and schedule changes and shall enter into a Supplemental Agreement covering such modifications and the compensation to be paid to the Contractor as may be applicable. Reference herein to this Agreement shall be deemed to include any supplement hereto. Unless otherwise agreed to by GMX in writing, the Method of Compensation shall apply to all Supplemental Agreements.

When GMX requires services, that are not covered by the Scope of Services in this Agreement and GMX finds that such a service is essential to the satisfactory completion of this Agreement within its intended scope, GMX will make an adjustment to this Agreement through a Supplemental Agreement. The basis of payment for such adjustment will be in the amount GMX determines to be fair and equitable, upon discussion and agreement with the Contractor in writing and in accordance with the relevant provisions of this Agreement, including but not limited to, the Bid Tabulation Sheet.

A Supplemental Agreement shall be executed by GMX and the Contractor for any additional service not contained in this Agreement.

16. CLAIMS

Contractor shall follow the procedures outlined in the section of the ***General Specifications for Construction*** entitled *Claims by Contractor*.

17. FORCE MAJEURE

The failure of either GMX or the Contractor to comply with any provision of this Agreement due to an act of God, hurricane, war, fire, riot, earthquake, flood, strikes, act of public enemies, or actions of governmental authorities outside of the control of either GMX or the Contractor (excepting compliance with applicable codes and regulations) will not be considered a breach of this Agreement. In this event, the time for the performance of the obligations under this Agreement will be extended for a period commensurate with the delay but the Contractor will receive no additional compensation.

18. EMERGENCY PREPAREDNESS

As may be applicable to the Services, in the event of an emergency, the Contractor shall coordinate with GMX to identify and prepare to assume the necessary responsibilities of the Emergency Preparedness and Response Plan developed for GMX.

19. CONTRACT PERFORMANCE EVALUATION

The Contractor's performance will be evaluated using the Contract Performance Evaluation procedures attached hereto.

20. CONTRACT DOCUMENTS ORDER OF PRECEDENCE

The Parties agree that the Agreement, inclusive of Exhibits and any amendments to the Agreement (the "Contract Documents"), shall control unless explicitly replaced or amended in writing and signed by both Parties.

The order of precedence of the Contract Documents shall be applied pursuant to the ***General Specifications for Construction.***

21. STANDARDS OF CONDUCT AND CONFLICT OF INTEREST

21.1 Standards of Conduct

This section shall apply to the Contractor, its Subcontractors and any other agent or employee engaged by the Contractor. The Contractor agrees to incorporate the provisions of this section and the section of the Solicitation Documents entitled "*Conflicts of Interest*" in any subcontract into which it might enter with reference to the Services performed for this Agreement and as it relates to the Services performed for the Project. GMX at its sole and absolute discretion, may conduct an audit of the Contractor's compliance with its obligations under this section.

The Contractor covenants and agrees that it and its employees shall be bound by the standards of conduct provided in applicable Florida Statutes as they relate to the Services performed under this Agreement, which standards shall by reference be made a part of this Agreement as though set forth in full.

The Contractor shall also abide by the *Procurement Policy, Code of Ethics, Small Business Participation Policy, Local Business Participation Policy* and provisions of the *Vendor's Bill of Rights and Responsibilities*.

The Contractor shall not represent any other party before the State Legislature or any committee thereof, the office of the Governor or any member of the cabinet or any state agency on any matter where such party's interest may be adverse to GMX without the prior written permission of GMX.

In the event the Contractor desires to represent another party before any of the aforementioned public officials, bodies, or agencies on any matter where such party's interest may be adverse to GMX, it shall promptly inform the Executive Director in writing of the party it wishes to represent and of the nature of the proposed representation.

GMX, in its sole and absolute discretion may preclude the Contractor from simultaneously representing GMX and another party when GMX determines that representation of such other party may be adverse to GMX's interest. In making such determination, GMX shall have sole and absolute discretion to determine the role of the Contractor and the nature of its representation of GMX. Should the Contractor fail, after five (5) Business Days' notice, to resolve a conflict as determined by GMX, GMX shall have the right to terminate this Agreement in its sole and absolute discretion.

In making such a determination, GMX shall have sole and absolute discretion to determine the role of the Contractor and the nature of its representation of GMX. Should the Contractor fail, after five (5) Business Days' notice, to resolve a conflict as determined by GMX, GMX shall have the right to terminate this Agreement in its sole and absolute discretion.

If such determination shall cause GMX to incur any increased costs due to its inability to retain the Contractor for a particular matter, the Contractor shall promptly pay such costs upon being invoiced therefore by GMX. Absent manifest error, the determination of GMX of such increased costs shall be final and binding on the Contractor.

As used in this section, the term "increased costs" shall mean:

(1) Administrative costs incurred by GMX including but not limited to legal fees and costs, associated with the retention of another contractor to perform the services that would have been performed by the Contractor absent such conflict of interest, and

(2) The difference between the amount paid by GMX to such replacement contractor to perform such services and the amount that would have been paid by GMX to the Contractor to perform such services. GMX and the Contractor shall use their best efforts to mitigate the conflict and any increase in costs.

If a dispute between the Parties, the Parties agree to mediation prior to any litigation to resolve said dispute.

GMX is governed in its contracts and transactions by provisions of Florida law relating to conflicts of interest, prohibited transactions, and ethics in government. All parties to contracts with GMX relating to the Services shall familiarize themselves with Chapter 112, and Chapter 348, Florida Statutes, the *Procurement Policy,* the *Code of Ethics* and with general Florida law regulating GMX's ethical requirements, prohibitions and limitations with respect to procurement and contracts.

The Contractor agrees that it shall make no statement, press releases, or other publicity of any kind concerning this Agreement or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with this Agreement, or any particulars thereof, during the period of this Agreement, without first notifying GMX and securing its consent in writing.

The Contractor also agrees that it shall not publish, copyright, or patent any of the data furnished in compliance with this Agreement, it being understood that under the provisions of this Agreement such data or information is the property of GMX.

GMX shall have the right to unilaterally cancel this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other materials, subject to provisions of Chapter 119, Florida Statutes, made or received by the Contractor in conjunction with this Agreement. All documents created in conjunction with this Agreement shall constitute public records for purposes of Chapter 119 of Florida Statutes.

21.2 Conflicts of Interest:

The Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to a potential or actual conflict of interest, including but not limited to, an Organizational Conflict of Interest, as defined herein, or a Personal Conflict of Interest, as defined herein, (hereinafter collectively referred to as "Conflict of Interest", "Conflicts of Interest" or "COI"), or that the Contractor has disclosed in writing to GMX all such relevant information relating to the Contractor, its employees, its agents or any of its Subcontractors.

The term *Organizational Conflict of Interest* as used herein means:

(1) Because of other activities or relationships with other persons or consultants, the Contractor, its employees, agents, or Subcontractors or their respective employees, is/are unable or potentially unable to render impartial assistance or advice to GMX;

(2) The Contractor's, or any of its employees, agents, Subcontractors or their respective employees, objectivity in performing the Services is or might otherwise be impaired; and

(3) The Contractor, its employees, agents, Subcontractors, or their respective employees, has/have an unfair competitive advantage.

The term *Personal Conflict of Interest* as used herein means a relationship of an employee, Subcontractor, or the employees of a Subcontractor with an entity that will or may impair the objectivity of the employee, Subcontractor employee, or Subcontractor in performing the Services.

21.2.1 Notification of Conflict of Interest

Prior to commencement of any Services, or immediately after becoming aware of a Conflict of Interest, whichever is sooner, the Contractor agrees to notify the Executive Director either:

(1) That, to the best of its knowledge and belief, no Conflict of Interest exists, or

(2) To identify to GMX any Conflict of Interest the Contractor or its agents, employees, or Subcontractors may have. In emergency situations, however, Services may begin, but notification of Conflicts of Interest shall be made in writing to the Executive Director within five (5) Business Days.

The Contractor agrees that if a Conflict of Interest is identified during performance, the Contractor will immediately make a full disclosure in writing to the Executive Director. This disclosure shall include a description of actions, which the Contractor has taken or proposes to take, after consultation with GMX, to avoid, mitigate, or neutralize the Conflict of Interest. The Contractor shall discontinue any relevant performance until notified by the Executive Director of any contrary action to be taken.

GMX may, at its sole discretion, withhold payments due or which may become due, suspend the Services, terminate this Agreement for convenience, in whole or in part, if it deems such termination necessary to avoid a Conflict of Interest, or pursue such other remedies as may be permitted by law or this Agreement.

If the Contractor was aware of a Conflict of Interest prior to award or discovered a Conflict of Interest after award and did not disclose it, or misrepresented relevant information to GMX, or GMX becomes aware of a Conflict of Interest that was not disclosed by the Contractor, GMX may at its sole and absolute discretion, withhold payments due or which may become due, suspend the Services, terminate the Agreement in whole or in part for default, or pursue such other remedies as may be permitted by law or this Agreement.

21.2.2 Conflict of Interest Plan

The Contractor shall prepare and submit a Conflict of Interest (COI) Plan within twenty (20) Business Days after the execution of this Agreement or any other time requested by GMX, which outlines the procedures in place to avoid, neutralize or mitigate Conflicts of Interest, whether actual or potential, personal, or organizational, throughout the period of performance of the Agreement. The Contractor's COI Plan is a document that describes the procedures the Contractor uses to identify and report COIs. Generally, a corporate COI plan will describe how a company, in its entirety, addresses conflicts, and will not be contract or program-specific.

The plan may also describe the options a company will consider proposing to avoid, neutralize, or mitigate a COI whenever a Conflict of Interest is identified. The plan shall be evaluated and approved by GMX. The plan shall address step by step the checks and balances in place to detect any potential or actual Conflicts of Interest that could result from activities covered in the Scope of Services.

The Contractor's obligations with regard to providing notice of Conflict of Interest situations shall apply until the expiration date of this Agreement.

21.2.3 Restriction on Future Contracts

The Parties to this Agreement agree that the Contractor will be restricted in its future contracting in the manner described below.

(1) The Contractor may be ineligible to participate in any GMX solicitations and ensuing GMX agreements, either as a prime Contractor or Subcontractor.

(2) The Contractor, during the life of this Agreement, shall be ineligible to enter into any agreement with individuals or firms to perform services on projects related to the Services performed under this Agreement unless otherwise authorized in writing by the Executive Director of GMX.

(3) The Contractor agrees in advance that if any bids/proposals are submitted for any services that would require written approval of GMX prior to entering into another agreement subject to the restrictions of this section, then the bids/proposals are submitted at the Contractor's own risk. Therefore, no claim shall be made against GMX to recover bid/proposal costs as a direct cost, regardless of whether the request for authorization to enter into the other agreement is denied or approved.

21.2.4 COI Adverse Determination

A review process available to the Contractor when an adverse determination is received shall consist of a request for reconsideration to the Executive Director. An adverse determination resulting from a request for reconsideration by the Executive Director will not preclude the Contractor from requesting a review. Either a request for review or a request for reconsideration must be submitted to the appropriate level within thirty (30) Calendar Days after receipt of the initial adverse determination.

21.2.5 Subcontractor Contracts

The Contractor agrees to insert in each Subcontractor agreement hereunder, provisions which shall conform substantially to the language of the subsection entitled *Conflicts of Interest*, including this paragraph. The Contractor may request in writing that the Executive Director exempt from this Conflicts of Interest subsection a particular Subcontractor agreement for certain technical or consultant services. GMX will review and evaluate each request on a case-by-case basis before approving or disapproving the request.

The Contractor agrees to insert in each Subcontractor agreement hereunder the requirement that any Subcontractor who performs Services as a Subcontractor pursuant to this Agreement and wishes to submit a proposal or bid, either as a prime Contractor or as a Subcontractor on any GMX procurement, shall request in writing a determination from GMX that they may participate in the specific GMX procurement prior to the proposal or bid submittal date.

Such written request shall include justification as to why there is no Conflict of Interest in this situation. Failure to do so may result in the Subcontractor's proposal being deemed non-responsive.

21.2.6 Annual Disclosure Form

In compliance with Section 348.0003, Florida Statutes, as may be amended, in addition to all other requirements of the Contract Documents related to avoidance and disclosures of Conflict of Interest, the Contractor is also required to annually submit to the Ethics Officer the Annual Disclosure Form, incorporated herein by reference and found on the GMX website, and provide the following information:

(1) Any relationship that the Contractor has which affords a current or future financial benefit to the Contractor, or to a relative or business associate of the Contractor, and which a reasonable person would conclude has the potential to create a prohibited Conflict of Interest.

(2) Whether a relative of the Contractor is registered to lobby the Executive Branch of the State of Florida or the Florida Constitution Review Committee and, if so, the names of such lobbyist's clients must be provided in writing to the Ethics Officer.

(3) Any and all interests in real property held by the Contractor or the immediate family member of the Contractor, if such real property is located in or within a ½ mile radius of any actual or prospective GMX project. Prior to the execution of the Agreement, the Contractor has been provided a corridor map and property ownership list reflecting the ownership of all real property within the disclosure area, or an alignment map with a list of associated owners.

The Annual Disclosure Form must be submitted by the Contractor on the Effective Date of the Agreement and updated every year on the same date. It is the Contractor's responsibility to obtain from GMX an updated corridor map and a property ownership list for all real property within the disclosure area, and an alignment map with a list of associated owners in order to properly complete the Annual Disclosure Form. Failure by the Contractor to timely submit the Annual Disclosure Form is a default under the Agreement and GMX, at its sole discretion, may enforce all applicable provisions under the Agreement, including and up to termination of the Agreement.

22. CONVICTED VENDORS LIST

The Contractor represents that it is not currently on the convicted vendor list, as described in the Solicitation Documents and that it shall notify GMX immediately if, during this Agreement, it is placed on said list. The Contractor agrees that placement on said list constitutes grounds for immediate termination of this Agreement by GMX.

By execution of this Agreement, the Contractor further certifies that the information provided in the executed *Sworn Statement on Public Entity Crimes and Debarment* form(s) for both the Contractor and the Subcontractors is true and correct.

The Contractor agrees to indemnify GMX for any costs and expenses, including but not limited to reasonable audit costs, attorneys' fees, and expert witness fees that GMX incurs due to any fraudulent statements made by the Contractor regarding this certification.

23. SCRUTINIZED COMPANIES LISTS

Pursuant to the prohibitions of sections 287.135, 215.4725, and 215.473, Florida Statutes, by execution of this Agreement, the Contractor certifies that it is not on any of the following lists:

- Scrutinized Companies that Boycott Israel List;
- Scrutinized Companies with Activities in Sudan List; and
- Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

The Contractor further certifies that:

- It is not engaged in a boycott of Israel; and
- It has not been engaged in business operations in Cuba & Syria.

Alternatively, if the Contractor was unable to provide such certification, the Contractor provided to GMX a duly executed written explanation of the facts supporting the applicable exception to the requirement for certification in compliance with section 287.135, Florida Statutes.

The Contractor shall provide written notification to GMX of any changes to the certification or exception provided, as described above, immediately upon becoming aware of any such changes. GMX shall have the right to terminate for default the Agreement in GMX's sole and absolute discretion if the Contractor is found to have submitted a false certificate or to have been placed on any list of scrutinized companies.

The Contractor shall not engage any Firm to perform Services under the Agreement that does not meet the requirements pursuant to this provision.

24. ANTI-TRUST VIOLATOR VENDOR LIST

Pursuant to section 287.137, Florida Statutes, the Contractor certifies that neither it nor any affiliate has been placed on the antitrust violator vendor list (electronically published and updated quarterly by the State of Florida) following a conviction or being held civilly liable for an antitrust violation. A person or affiliate placed on the antitrust violator vendor list may not submit a bid, proposal, or reply for any new contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply for a new contract with a public entity for the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on new leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a new contract with a public entity; and may not transact new business with a public entity.

The Contractor understands that false certification under this paragraph or being subsequently added to the list shall result in termination of the Agreement, at the option of GMX

25. E-VERIFY REQUIREMENTS

U.S. law requires companies to employ only U.S. citizens, or foreign citizens who have the necessary authorization to legally work in the United States.

Pursuant to section 448.095, Florida Statutes, any Contractor providing services to GMX must verify the employment eligibility of employees through the U.S. Department of Homeland Security's E-Verify system. In addition, the Contractor shall verify that Subcontractors performing Services on the Agreement utilize the E-Verify system to verify the employment eligibility of employees hired by the Subcontractor during the term of the Agreement.

If the Contractor enters into a contract with a Subcontractor, the Subcontractor shall provide the Contractor with an affidavit stating that the Subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and the Contractor shall maintain a copy of such affidavit for the duration of the Agreement.

GMX will consider the employment by any Contractor or Subcontractor of unauthorized aliens a violation of section 274A(e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of this Agreement by GMX, and/or Suspension of the Contractor/ Subcontractor if it is determined that the Contractor or Subcontractor knowingly employs unauthorized aliens

26. FORCED LABOR AND HUMAN TRAFFICKING PROHIBITION

Pursuant to section 287.1346, Florida Statutes the Contractor certifies that it shall not engage in or knowingly permit the use of Forced Labor or Human Trafficking in the performance of the Agreement or in the Work to be performed.

The Contractor further certifies that it has conducted reasonable due diligence to ensure that its Subcontractors, and affiliated entities are not engaged in Forced Labor or Human Trafficking.

The Contractor shall comply with all applicable federal and state laws and regulations prohibiting Forced Labor and Human Trafficking, including but not limited to the Trafficking Victims Protection Act and applicable Florida statutes.

In the event that the Contractor is placed on the Forced Labor Vendor List maintained by the State of Florida under section 287.1346, GMX reserves the right to terminate this Contractor for default.

27. FOREIGN COUNTRY OF CONCERN RESTRICTIONS

Pursuant to section 287.138, Florida Statutes the Contractor certifies that it is not:

- Owned by the government of a Foreign Country of Concern;
- An entity in which the government of a Foreign Country of Concern has a controlling interest; or
- Organized under the laws of or having its principal place of business in a Foreign Country of Concern.

If the Agreement would grant the Contractor access to an individual's personal identifying information, the Contractor shall, prior to execution of the Agreement, provide GMX with an affidavit signed by an officer or representative of the Contractor, under penalty of perjury, attesting that the Contractor does not meet any of the criteria set forth above, as required by section 287.138(4), Florida Statutes. A false certification or affidavit under this provision shall be grounds for GMX to terminate for default any Agreement awarded to the Contractor.

28. PROOF OF VEHICLE REGISTRATION

The Contractor shall register all vehicles used in the course of performing the Services as required by Chapter 320, Florida Statutes. If the Contractor fails to register any motor vehicle that it operates in Florida, pursuant to Chapter 320, Florida. Statutes, GMX may disqualify the Contractor from proposing on future GMX procurements, or GMX may suspend the Contractor from this and/or other GMX agreements.

29. COMPLIANCE WITH LAWS

The Contractor, its employees and representatives shall at all times comply with the federal, state, and local laws and ordinances, statutes, rules, regulations and orders of governmental authorities applicable to the Services or payment of Services thereof, and shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, age or national origin in the performance of the Services under this Agreement.

30. EXECUTION OF THE AGREEMENT

If the Contractor is a firm or company owned by an individual, this Agreement shall be executed in the name of the firm or company by the manual signature of the individual or sole proprietor.

If the firm is a Partnership, this Agreement shall be executed in the name of the partnership by the manual signature of the general partner.

If a corporation, the Agreement shall be executed in the name of the Corporation and shall bear the corporate seal and be signed by the President, the Vice-President, or a representative of the Contractor who is authorized either by position or by corporate resolution to contractually bind the Contractor in all aspects of the Agreement.

If a joint venture, the Agreement shall be executed in the name of the joint venture and be signed by a person authorized to sign on behalf of the joint venture.

31. ERRORS OR OMISSIONS IN CONTRACT DOCUMENTS

The Contractor shall not take advantage of any apparent error or omissions which the Contractor discovers in the Contract Documents, and shall immediately notify GMX of such discovery. GMX will make such corrections and interpretations as necessary to reflect the intent of the Contract Documents.

32. OWNERSHIP OF DOCUMENTS

All tracings, documents, studies, data and/or reports prepared or obtained under the Contract Documents shall be considered works made for hire and shall become property of GMX without restriction or limitation on their use, and shall be made available upon request to GMX at any time. The Contractor shall therefore agree not to publish, copyright or patent any of the data furnished in compliance with the Agreement.

GMX shall have the right to visit the offices of the Contractor for review of the Services at any time. The Contractor shall not be liable for use by GMX of said documents, studies, or other data for any purpose other than that intended by the terms of the Contract Documents.

33. AUDIT AND EXAMINATION OF CONTRACT RECORDS & PROPOSAL RECORDS

GMX reserves the right at any time, and from time to time for any reason whatsoever to review, audit, copy, examine and investigate in any manner, any Contract Records (as defined herein) or Proposal Records (as defined herein) of the Contractor or any Subcontractor.

The Contractor shall include in its contract with any Subcontractor similar provisions as detailed herein and Subcontractor's agreements shall comply with the provisions of this section.

Contract Records shall include, but are not limited to, all information, communications and data, whether in writing or stored on a computer, computer disks or drives, microfilm, CD's or DVD's, writings, working papers, drafts, computer printouts, field notes, charts or any other data compilations, books of account, photographs, videotapes and audio tapes, supporting documents, any other papers or preserved data related to the Agreement or the Contractor's performance of the Agreement determined necessary by GMX for any purpose.

Such records shall also include, but not be limited to, time sheets, task authorizations, direct expense reimbursable records, the Contractor's general accounting records relating to its obligations and Services under this Agreement, together with supporting documents and records of the Contractor and all Subconsultants performing Services under this Agreement and all other records of the Contractor and Subcontractors considered necessary by GMX for a proper audit of all costs associated with this Agreement.

Proposal Records shall include, but are not limited to, all information and data, whether in writing or stored on a computer, computer disks or drives, writings, working papers, computer printouts, charts or other data compilations that contain or reflect information, data or calculations used by a Proposer in determining labor, unit price (where applicable), or any other component of a Proposal submitted to GMX, and any information relating to the determination or application of equipment rates, home and field overhead rates, related time schedules, labor rates, efficiency or productivity factors, arithmetic extensions, quotations from Subcontractors, truckers or materials suppliers, profit contingencies and any standard manuals in the industry that may be used by a Proposer in determining a price for the Services.

Trade Secrets and Proprietary Confidential Business Information. Documents submitted by Consultant which constitute trade secrets as defined in Section 812.081, Fla. Stat., as amended from time to time, or proprietary confidential business information as defined in Section 119.0713(4), as amended from time to time, and which are clearly marked or stamped as confidential by the Consultant at the time of submission to GMX, will not be subject to public access. However, should a requester of public records challenge the Consultant's interpretation of the term "trade secrets" or "proprietary confidential business information," Consultant must provide a separate written indemnification and release guarantee, as approved by GMX's Attorney or designee, to GMX to support its claim that the alleged trade secrets or proprietary confidential business information actually constitutes same as defined by law. The Consultant must demonstrate the need for confidentiality of the documentation by showing a business advantage or an opportunity to obtain an advantage if the documentation were to be released. Otherwise, Contractor is required to timely seek a protective order in the Circuit Court of the Eleventh Judicial Circuit in and for Miami-Dade County or another appropriate court to prevent the release of the requested records.

The Contractor acknowledges its public record obligations related to these records under Chapter 119 of Florida Statutes.

GMX may unilaterally cancel this Agreement for refusal by the Consultant to comply with this section by not allowing public access to all documents, papers, letters or other material made or received by the Consultant in conjunction with this Agreement, unless the records are exempt from section 24(a) of Article I of the Florida Constitution and section 119.07(1), F.S.

If, under this Agreement, the Consultant is providing services and is acting on behalf of GMX as provided by section 119.0701(1)(b), F.S., the Consultant shall:

(a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.

(b) Provide the public with access to public records on the same terms and conditions that GMX would provide the records and at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

(d) Meet all requirements for retaining public records and transfer, at no cost, to GMX all public records in possession of the Consultant upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of GMX.

(e) IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA. STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT GMX'S CUSTODIAN OF PUBLIC RECORDS AT 305-637-3277, PUBLICRECORDS@GMX-WAY.COM, 3790 N.W. 21ST STREET, MIAMI, FLORIDA 33142.

The Contractor shall preserve all Contract Records and Proposal Records for the entire term of the Agreement. In order for GMX to release the Contract Bond as detailed in the section of the ***General Specifications for Construction*** entitled, *Warranty Bond*, the Contractor shall deliver to the GMX records custodian an electronic copy of all Proposal Records and Contract Records along with a certification that all such records have been submitted. The submittal shall be in compliance with the section of the ***General Specifications for Construction*** entitled *Project Filing Structure*. The Contractor acknowledges its public record obligations related to these records under Chapter 119 of Florida Statutes.

34. PUBLIC RECORDS

The Contractor shall enable reasonable and convenient access to all documents, papers, letters, or other material to any person making a request for such documents pursuant to the provisions of Chapter 119, Florida Statutes, for documents made or received by the Contractor in conjunction with the Agreement.

Failure to promptly afford such access may be grounds for immediate unilateral cancellation of the Agreement by GMX and the Contractor shall indemnify GMX against any costs or penalties GMX may incur as a result of the Contractor's failure to comply with, or impede GMX being able to comply with, the provisions of Chapter 119, Florida Statutes.

Upon receipt of any public records request, the Contractor shall immediately notify the Public Records Custodian and secure prior written consent and coordination of response to the request before releasing such records:

Greater Miami Expressway Agency (GMX)
Public Records Custodian
3790 NW 21st Street
Miami, Florida 33142
305.637.3277 ext. 2000
publicrecords@gmx-way.com

All documents related to the Agreement as detailed herein must be provided in accordance with the section herein entitled *Audit and Examination of Contract Records & Proposal Records.*

In the same manner, pursuant to the protection provided by Chapter 119, Florida Statutes, to the extent the Services under this Agreement require access to proprietary or confidential business or financial data of GMX or other companies, and as long as such data remains proprietary or confidential, the Contractor shall protect such data from unauthorized use and disclosure.

35. CONFIDENTIALITY

To the extent that the Services under this Agreement requires access to proprietary or trade secrets or business or financial data of GMX or other companies, and as long as such data remains proprietary or confidential, the Contractor shall protect such data from unauthorized use and disclosure in accordance with the provisions of Chapter 119, Florida Statutes.

36. INSPECTION OF SERVICES AND DOCUMENTS AND ENDORSEMENT OF WORK PRODUCTS

GMX shall maintain the right to inspect the Services performed by the Contractor and request any documentation from the Contractor to ensure quality products and services are being provided. The Contractor shall make available to GMX, upon request, complete records of all costs incurred under the terms of this Agreement for purposes of auditing prior or current invoices. The Contractor acknowledges that all work products generated from the Services provided pursuant to this Agreement shall be subject to the provisions of Chapter 119, Florida Statutes.

37. TERMINATION

This Agreement is subject to the Termination provisions found in the ***General Specification for Construction*** in the section entitled *Default and Termination of Contract*.

38. DISPUTES, DISPUTE RESOLUTION AND CLAIMS

If any dispute regarding the Contractor claims arising hereunder or relating to the Agreement and the Contractor's Services hereunder results in litigation, the prevailing Party in such litigation shall be entitled to recover reasonable attorneys' fees and costs, including costs and expenses of expert witnesses.

The term "contested claim" or "claims" shall mean the initial written claim(s) submitted to GMX by the Contractor (disputed by GMX) which have not otherwise been resolved through ordinary close-out procedures of a Task Authorization/Work Order and/or this Agreement prior to the initiation of litigation. The Contractor claims or portions thereof, which GMX agreed to pay or offered to pay prior to initiation of litigation, shall not be deemed contested claims for purposes of this provision.

Attorneys' fees and costs awarded to the prevailing Party shall mean reasonable fees and costs incurred in connection with and measured from the date a claim is initially submitted to GMX through and including trial, appeal and collection. In the circumstance where an original claim is subsequently modified, amended or a substituted claim is filed therefore, fees and costs shall accrue from the date of the first written claim submitted.

The term "litigation" shall include mediation proceedings. As a condition precedent to litigation, the Contractor shall have first submitted its claim (together with supporting documentation) to GMX, and GMX shall have had sixty (60) Business Days thereafter within which to respond thereto.

The purpose of this provision is to discourage frivolous or overstated claims and, as a result thereof, GMX and the Contractor agree that neither Party shall avail itself of Section 768.79, Florida Statutes, or any other like statute or rule involving offers of settlement or offers of judgment, it being understood and agreed that the purpose of such statute or rule are being served by this provision.

Should this provision be judged unenforceable or illegal, in whole or in substantial part, by a court of competent jurisdiction, this provision shall be void in its entirety and each Party shall bear its own attorneys' fees and costs.

No court proceedings on any claim may be filed until the Parties have first participated in mediation.

All Services shall be performed by the Contractor in accordance with sound business and accounting practices to the satisfaction of GMX. GMX shall decide all questions, difficulties, and disputes of any nature whatsoever that may arise under or by reason of this Agreement, the prosecution and fulfillment of the Services hereunder, the character, quality, amount and value thereof; and its determination upon all claims, questions and disputes shall be final and conclusive upon the Parties hereto.

Adjustment of compensation and Agreement time because of any major changes in the Services that may become necessary or desirable as the Services progress shall be left to the absolute discretion of GMX and any such adjustments shall be evidenced by Supplemental Agreements between the Parties in accordance herewith.

In the event that the Contractor and GMX are not able to reach an agreement as to the amount of compensation to be paid to the Contractor for supplemental Services desired by GMX, the Contractor will be obligated to proceed with the supplemental Services in a timely manner for the amount determined by GMX to be reasonable. In such event, the Contractor will have the right to file a claim with GMX for such additional amounts as the Contractor deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through the courts relieve the Contractor from the obligation to timely perform the supplemental Services.

39. CONSTRUCTION OF LANGUAGE

All words used herein in the singular form will extend to and include the plural. All words used in the plural form will extend to and include the singular. All words used in any gender will extend to and include all genders. Capitalized terms used herein shall have the meaning ascribed to them in the Contract Documents.

40. CHOICE OF LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

Venue of any litigation arising out of this Agreement shall exclusively be in the state courts in and for Miami-Dade County, Florida.

In the event of any litigation arising out of this Agreement, the Contractor agrees that service of process on the Contractor may be made on its registered agent as designated in the corporate records of the Florida Division of Corporations. The Contractor shall notify GMX in writing within thirty (30) Calendar Days of a change and the name of the successor registered agent. These provisions are in addition to any methods of service of process allowed by the Florida Statutes.

41. WAIVER OF TRIAL BY JURY

THE CONSULTANT AND GMX HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE THE RIGHT EITHER MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION BASED HEREON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT, AND ANY AGREEMENT CONTEMPLATED TO BE EXECUTED IN CONJUNCTION HEREWITH, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, OR ACTIONS OF EITHER PARTY.

42. ENTIRE AGREEMENT

This Agreement embodies the whole agreement between the Parties and there are no inducements, promises, terms, conditions, or obligations made or entered into by either GMX or the Contractor other than contained herein. This Agreement shall inure to the benefit of, and be binding on, the Parties or the successor(s), heirs, and lawful assigns.

43. THIRD-PARTY BENEFICIARY

It is specifically agreed between the Parties executing the Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third-party beneficiary hereunder, or to authorize anyone not a party to the Agreement to maintain a suit for personal injuries, bodily injury or property damage pursuant to the terms or provisions of the Agreement.

44. NOTICES

All Notices required under this Agreement shall be in writing. Notices shall be mailed or delivered as follows, unless a Party directs in writing that notices shall be provided to it at another location:

To the Agency:
Jose Hidalgo, MBA, CPPB, FCCM
Procurement Manager
Greater Miami Expressway Agency (GMX)
3790 N.W. 21st Street
Miami, Florida 33142

With a copy to:
Jason Gonzalez
GMX General Counsel
Lawson Huck Gonzalez, PLLC
215 S. Monroe Street
Suite 320
Tallahassee, Florida 32301

To the Contractor:
_____
_____
_____
_____
_____

45. SECTION HEADINGS

Any headings preceding the texts of the sections in this Agreement and any table of contents shall be solely for the convenience of reference and shall neither constitute a part of this Agreement nor affect its meaning, construction or effect.

46. SEVERABILITY

If any one or more of the covenants, agreements or provisions of this Agreement shall be held invalid, it is the intent of the Parties that such covenants, agreements or provisions shall be deemed severable and that the remaining provisions remain in full force and effect.

47. ADDITIONAL TERMS

All exhibits attached hereto contain additional terms of this Agreement and are incorporated as if actually set forth herein.

48. COOPERATIVE PURCHASING (PIGGY-BACKING).

As may be applicable, pursuant to the *Procurement Policy*, other governmental agencies may utilize GMX contracts if the Contractor agrees to enter into a separate contract with such governmental agency(ies) incorporating the GMX contract terms and conditions.

49. ACKNOWLEDGEMENT & REPRESENTATION.

The Parties to this Agreement individually represent, warrant, and agree that:

A. They have been represented by legal counsel of their choice in connection with the Agreement;

B. They are fully aware and clearly understand all of the terms and provisions contained in this Agreement;

C. They have voluntarily, with full knowledge and without coercion or duress of any kind, entered into this Agreement;

D. They are not relying on any representation, either written or oral, express or implied, made to them by any other party other than as set forth in this Agreement; and

E. The consideration received by them to enter into this Agreement and the settlement contemplated by this Agreement has been actual and adequate.

50. CERTIFICATION

This document is a GMX document maintained in an electronic format and no changes may be made to this document without approval from GMX. The Contractor must submit any requested changes or revisions to GMX for approval prior to the Contractor executing this Agreement. By signing this document, the Contractor hereby represents that no change has been made to the text of this document.

You MUST certify by checking the box below:

☐ No changes have been made to this Agreement.

IN WITNESS WHEREOF, the Parties caused this Agreement to be executed by their respective and duly authorized officers as of the Effective Date defined herein.

GREATER MIAMI EXPRESSWAY AGENCY

By:_____

Rafael S. Garcia Date

Interim Executive Director/CEO

[CONTRACTOR]

By: _____

Signature of Authorized Officer

_____

Print Name of Authorized Officer

_____

Title of Authorized Officer

Approved by GMX Board: _____

EXHIBITS:

The following exhibits are incorporated herein and attached hereto, unless otherwise noted:

Exhibit A	Scope of Services
Exhibit B	GMX Inventory Asset Management Information System documents
Exhibit C	Contractor's Bid
Exhibit D	Contract Bond
Exhibit E	Solicitation Documents including associated Addenda
Exhibit F	Sworn Statement on Public Entity Crimes and Debarment
Exhibit G	Small Business and/or Local Business Participation Statements
Exhibit H	Subcontractor/Subconsultant Utilization Report
Exhibit I	Contract Performance Evaluation (CPE) Procedures and Form
Exhibit J	Work Order
Exhibit K	Procurement Policy *
Exhibit L	Small Business Participation Policy *
Exhibit M	Local Business Participation Policy*
Exhibit N	Code of Ethics *
Exhibit O	Vendor's Bill of Rights and Responsibilities
Exhibit P	Request for Authorization to Subcontract Work*
Exhibit Q	Annual Disclosure Form*
Exhibit R	Insurance Requirements

* Current Policies and Forms available on the GMX website at:
http://www.gmx-way.com/doing_business/procurement